

CHATTOOGA COUNTY  
BOARD OF TAX ASSESSORS

Chattooga County  
Board of Tax Assessors  
Meeting of June 3, 2011

---

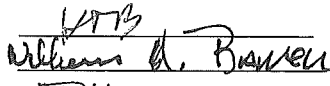

Attending:	Hugh Bohanon, Chairman
	William Barker
	David Calhoun
	Gwyn Crabtree
	Richard Richter

---

- I. Meeting called to order 9:00 am.
- a. Leonard Barrett, Chief Appraiser – present
  - b. Wanda Brown, secretary – present
  - c. Roger Jones, Appraiser - present
- I. **BOA Minutes:** Motion to waive the reading of last meetings minutes (meeting of June 1, 2011).
- a. Motion: Mr. Calhoun
  - b. Second: Mr. Richter
  - c. Vote: all in favor
- II. **Ratio Studies:** Leonard Barrett, Chief Appraiser presented the Sales Ratio Study as of February 1, 2011.
- a. **Discussion:** Overall sales study of 2010 –
  - b. **The Board of Assessor's reviewed and discussed the ratio study** – see excel spreadsheet labeled “parcel 02-01-2011 Sales Study Work Copy 2”
  - c. **Questions for BOA on 2010 Sales presented by Leonard Barrett** –
    - i. The Board's decision on the Ratio study and questions on 2010 sales presentation is as follows:
    - ii. Motion made to make the adjustments Leonard recommends and report new updates to BOA for further review.
    - iii. Motion: Ms. Crabtree
    - iv. Second: Mr. Calhoun
    - v. Vote: all in favor
- III. **Industrial Properties:**
- a. **BOA acknowledged report on industrial properties**
  - b. **Personal Property Accounts** – The Board of Assessors discussed acquiring letters of documentation from businesses with indications of discrepancies found in the Personal Property returns submitted – BOA instructed Cindy Finster, Personal Property Clerk to mail letters to the businesses which this applies and request documentation

Meeting Adjourned: 10:03 a.m.

Hugh T. Bohanon Sr. Chairman  
William M. Barker  
David A. Calhoun  
Gwyn Crabtree  
Richard L. Richter

  
\_\_\_\_\_  
  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_